

Pennsylvania Job's Daughters – Patton Campus Committee Chair Planning Guidelines

Updated September 2026 by the Executive Members of the JGC. The Patton Campus Policy & Guidelines can be revised at any time by the Executive Members of the JGC.

The Grand Lodge of Pennsylvania and the Pennsylvania Masonic Youth Foundation (PMYF) are extremely generous to the Pennsylvania Masonic Youth Groups allowing Pennsylvania Job's Daughters the privilege of using Patton Campus for events several times a year. The Jurisdictional Guardian Council of Pennsylvania asks that Committee Chairs and Planning Committees for events at Patton Campus follow the below guidelines and adhere to the to any deadlines or request by PMYF.

- Information on all events and/or weekends at Patton Campus should be approved by the Jurisdictional Guardian before being distributed to Bethels, sent to out-of-state guests, or posted on social media.
- Information on all weekends, including cost and registration deadlines. needs will be distributed to Bethels in a timely manner.
- Registration Deadlines for all weekends should be set so that there is plenty of time to submit meal counts to PMYF at least two (2) weeks in advance of the planned event or weekend. The meal count numbers are billed by PMYF.
- Committee Chairs can request the most up-to-date menu and rooming list spreadsheet from the Jurisdictional Guardian and/or Jurisdictional Guardian Secretary.
- Anyone attending any portion of an event or weekend at Patton Campus is expected to pay the full cost of the weekend, partial payments are not allowed.
- There is to be no outside meals at Patton Campus after snack on Friday evening.

The breakdown cost for a weekend is listed below (Pennsylvania Attendees):

- Meals: two snacks, two hot breakfasts, one lunch, and one dinner is \$65.00/per person
- Room: \$20.00/per person
- Cost per weekend is \$85.00/per person that is being covered 100% by PMYF.

***PMYF sets these prices and they could be changed or updated at any time.*

Out-of-State Guests:

- The JGC will be charging out-of-state guests, and payment will be submitted to the PMYF. The price will be determined by the length of the weekend, activities planned, and meals provided. (estimated range is \$75.00-175.00)

***PMYF sets these prices and they could be changed or updated at any time.*

Cancellation/no-show policy:

- A cancellation or no-show fee may be charged to Bethels for anyone who cancels after the registration deadline or no-shows for the weekend (Recommended amount = \$15.00). The Bethel is responsible for covering the fee; however, the Bethel Guardian Council may decide how they handle the fee with individuals
- After two weekend cancellations or no shows individuals will be charged the full \$85.00 cost of the weekend, as well as any additional costs included for the weekend to attend all future weekends at Patton Campus.
- Committee Chairs MUST inform the Jurisdictional Guardian and/or Jurisdictional Guardian Secretary of any cancellations or no-shows.